

## STUDENT APPLICATION GUIDE

### 1. CONTACT INFORMATION

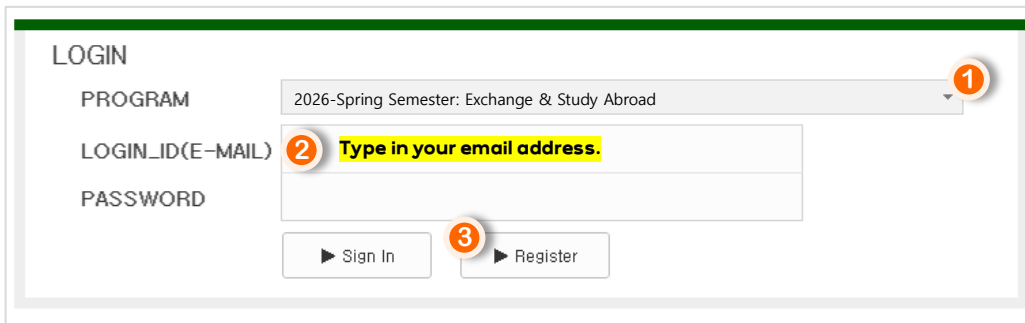
Contact	<a href="mailto:goabroad@ewha.ac.kr">goabroad@ewha.ac.kr</a> , +82-2-3277-3162, 3163
Address	ECC B334, International Exchange Affairs Team, Office of International Affairs, Ewha Womans University, 52 Ewhayeodae-gil, Seodaemun-gu, Seoul 03760, Republic of Korea

### 2. STEP-BY-STEP STUDENT APPLICATION

Student application is done 100% online (only digital documents are accepted).

**STEP 1. Register (Fall semester: Apr 15 - May 15, Spring semester: Oct 15 - Nov 15 of the previous year)**

[Application page \(Link\)](#)



The screenshot shows a 'LOGIN' form with the following fields and buttons:

- PROGRAM:** A dropdown menu with '2026-Spring Semester: Exchange & Study Abroad' selected. A red circle with the number '1' is next to it.
- LOGIN\_ID(E-MAIL):** A text input field with a yellow highlight and the text 'Type in your email address.' A red circle with the number '2' is next to it.
- PASSWORD:** A text input field.
- Buttons:** 'Sign In' and 'Register'. A red circle with the number '3' is next to the 'Register' button.

1 Select the Program (Check Year/Semester)

2 Type in Log-in ID (Your email address)

**Exchange students**

Your home university study abroad advisor provided us your email address when they nominated you. **You MUST USE THE EXACT SAME EMAIL ADDRESS as provided in the home university nomination. Uppercase/lowercases are treated differently.**

For example,

The email address used in the **nomination**: goabroad@ewha.ac.kr

The email address used in the **application**: Goabroad@ewha.ac.kr

⇒ This application may be **declined**, since the first letter of the application ID ("G") is different from the one used in the nomination ("g").

**Visiting students (Fee-paying, direct enroll)**

Please use the email address you most frequently use. Important announcements or updates will be sent to this email address.

3 Click 'Register' button

You will now be redirected to the application page, where you can save and submit your application.

**STEP 2. Consent to Collection and Use of Personal Information**

Consent to Collection and Use of Personal Information
✕

Applicant identification, screening and evaluation, communicating with applicant(s) concerning the application process

**✓ Consent to Collection and Use of Personal Information (Required)**

Items Collected	Purpose of Collection	Retention Period	Legal Basis
Name, e-mail, date of birth, passport number, passport copy, gender, country of birth, nationality, length of study, student id, home institution, GPA, transcript copy, major/department, current academic program (undergraduate/graduate), year of study, name/email/contact/address of home institution study abroad advisor, phone/cell phone/address of overseas contact, name/relation/cell phone/address of emergency contact, on-campus housing application, address in Korea, room number/extension number of on-campus housing, program fee payment, arrival information, insurance copy, visa copy, contact number in Korea	Applicant identification, screening and evaluation, communicating with applicant(s) concerning the application process.	Semi-permanent	ENFORCEMENT DECREE OF THE HIGHER EDUCATION ACT Article 13 (Joint Operation of Courses by Domestic Universities and Foreign Universities), 외국인 유학생 및 어학연수생 표준업무처리요령 (Korean Ministry of Education)

Rights to Refuse:  
You may refuse to consent. However, refusal may limit your participation in the application. process.

I agree to the Consent to Collection and Use of Personal Information

Check if true. >
Close >

In order to proceed with the student application, please consent to the collection and use of personal information necessary for the application.

**STEP 3. Fill out & Save Application**

In order to create an account, you need to first 'save' your application.

Fill out the **required fields\***, and then click 'save'. Refrain from clicking the same button twice in a row.

**\*Required fields:** Full Name, Date of Birth, Passport No., Status (exchange/visiting/ISEP/ISEP direct), GPA

- **Your date of birth will automatically be your password** (YYYYMMDD, 8 numbers).
- **Status matters.** This will directly affect your program fee.

When you save your application, a pop-up message will show up ("Are you sure you want to save?"). Say **yes** to this message to finish creating your account.

Please note that this does not mean your application is complete – you still need to fill out remaining parts and **submit** your application before deadline.

**STEP 4. Submit application**

Make sure you have all your information correct before clicking the 'submit' button. After you hit the submit button, you cannot make any changes.

### STEP 5. Check your application status

It takes 3-5 business days to review your application.

Once we finish reviewing your application, we will confirm it, and then issue your Ewha Student ID. You will get email notification throughout the whole process.

If the application is **incomplete**, or **missing any crucial documents**, or **needs any further clarification**, we will send an email notification. You may check **STATUS OF APPLICATION & NOTIFICATION (top of application page)** for detailed instructions and/or explanation.

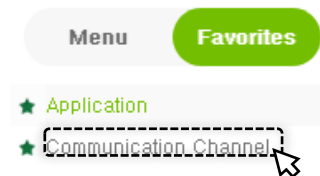
※ STATUS OF APPLICATION & NOTIFICATION

e.g. "Your transcript is missing. Please send the academic transcript to: [goabroad@ewha.ac.kr](mailto:goabroad@ewha.ac.kr)."

e.g. "Your passport is expired (or will be expired soon). Please renew it, and upload a new file."

### STEP 6. Check Communication Channel

Check Communication Channel board regularly for updates.



#### FAQ

**I saved my application, but I can't log-in.**

Check if you are using the saved passwords feature in your browser. Turn it off, delete any saved passwords for Ewha application page, delete the browser cache, and try again.

Try using incognito mode if this doesn't solve your problem.

**I am a visiting student, and I need to pay my application fee. However, I don't see the payment button.**

Check if your status is "visiting". If you chose "exchange" or other status by mistake, please contact Ewha OIA [goabroad@ewha.ac.kr](mailto:goabroad@ewha.ac.kr).

### 3. INFORMATION REQUIRED AT APPLICATION

<b>Personal Information</b>	Full Name, Date of Birth, Gender, Status, Country of Birth, Nationality, Passport No., Study Period (1 semester/1 year)
<b>Academic Information</b>	Home Institution, CGPA (4.0 scale or 100-point scale), Major, Program, Year of Study, Home University Study Abroad Office Information
<b>Personal Contact Information</b>	Telephone, Cell phone, Address
<b>Emergency Contact Information</b>	Name, Relation to you, Cell Phone, Address of the emergency point of contact individual. Preferably person in Korea if applicable
<b>On-campus Housing Application</b>	Apply/No Need First come, first served basis. Priority may be given to some students.
<b>Ewha PEACE Buddy Program Application</b>	Apply/No Need
<b>Statement of Purpose</b>	It may contain your (1) Reasons to Apply to Ewha's Program and/or (2) Study Plan. Minimum 1,500 - Maximum 4,000 English letters (Minimum 1,500 - Maximum 2,000 Korean characters)
<b>Upload required documents</b>	see below <b>4. REQUIRED APPLICATION DOCUMENTS</b>

### 4. REQUIRED APPLICATION DOCUMENTS

All documents must be prepared in **English or Korean** in the designated format.

<b>Standard ID Photo</b>	Color, preferably in JPG format. This photo will be used for Ewha Student ID card.
<b>Passport Copy</b>	JPG or PDF format Color scan of the first page (bio-page) which includes name and passport number. Dual citizenship holders must submit both passports in one file. If you have a valid Korean passport, use the Korean passport. <b>Students must submit a valid passport at the stage of application.</b>
<b>Academic Transcript</b>	Must be official transcript. With cumulative GPA (4.0 scale or 100-point scale)
<b>Letter of Confirmation</b>	<b>Only if your home university doesn't have 4.0 scale or 100-point scale GPA system.</b> You must submit supporting document. This may include a letter of confirmation, an official conversion scale, or any other relevant documentation that allows us to interpret your academic standing.
<b>Student Agreement</b>	Downloadable at the application page

**After admission**, students will be asked to provide Flight / Insurance / Visa Information. Details will be instructed via Communication Channel.

#### Visa-related Documents

Students will be asked to submit visa related documents (Recommendation Letter, Certificate of enrollment, Bank Statement, etc.) to receive your **Admission Packet**. **Further information regarding this will be announced soon on our communication channel.** Please check the communication channel regularly.

If you do not submit all required documents by the designated due date, your application will be cancelled.

Admission Packet is sent during January (Spring Semester) and July (Fall Semester).  
Ewha OIA will send the Admission Packet via email to students.

## 5. INFORMATION FOR REFERENCE

### 5-1. Visa

<b>Visa</b>	Exchange students: D-2-6 Visa Visiting students: D-2-8 Visa Korean Passport Holder: Visa is not required, but MUST enter Korea using their KOREAN PASSPORT. People of Korean Heritage: F-4 Visa <b>Students must check the visa type and period.</b>
<b>Foreigner Registration Card</b>	All students with D-2 Visa MUST apply for a Foreigner Registration Card within 90 days of their arrival. <b>The student must observe the expiration date on the registration card.</b>
<b>Final Departure</b>	All students are required to <b>leave Korea within 15 days</b> from the date of completion. *a requirement of the Immigration office: if students do not leave within the designated time their stay will become illegal and future entry into Korea will be affected

### 5-2. Tuition and Fees

Students are expected to pay for the tuition and other fees before their arrival at Ewha. All fees should be paid via FlyWire (global payment platform) or in cash at the on-campus bank (Shinhan)/wire transfer. No personal debit cards/credit cards will be accepted. Invoice will be given at request.

Category	Exchange	Visiting
Application	Waived	100,000 KRW
Tuition	Waived	4,700,000 KRW
* Dormitory (optional)	Double: 1,494,310 - 1,977,310 KRW Single: 2,324,495 - 3,350,870 KRW	
** On-campus Health Center Fee (optional)	23,200 KRW	

**- This is an ESTIMATION. Costs may change without prior notice.**

\* For more information on dormitory, please refer to: <https://dmtry.ewha.ac.kr/dorm/index.do>

\*\* On-campus Health Center provides basic and first-aid treatments for common illness. This is not medical insurance fee.

### 5-3. Other

<b>Medical Insurance</b>	All students are required to hold a medical insurance valid for study period at Ewha. (Students may choose Ewha collective insurance plan – details will be announced later.) In addition to the Ewha Collective Insurance (or the compatible insurance from your home), you will be <u>automatically subscribed</u> to the National Health Insurance Service in Korea.	
<b>Estimated Budget per Semester</b>	Meals	Approximately 3,000,000 KRW - no meal plan (various student cafeterias on-campus)
	Books	Approximately 200,000 KRW
	Personal Expenses	Approximately 2,500,000 KRW
	Total	Approximately 5,700,000 KRW (Meals, Books, Personal Expenses)

**Transcript**

Initial copy of the Official Academic Transcript will be sent via e-mail to following recipients once at the end of July (Spring Semester) and end of January (Fall Semester) without a request.

Exchange student: to student / Home University

Study Abroad (Visiting) student: to student

ISEP/ISEP Direct student: to ISEP Central

\* Additional transcript copy request can be made to [service@ewha.ac.kr](mailto:service@ewha.ac.kr).

**5-4. On-Campus Housing (Double room/Single room)**

[I-House Rooms](#), [I-House Amenities](#)

Exchange/visiting students can apply for the on-campus housing when they fill out the application form (online). On-campus housing is not guaranteed, and rooms are assigned on a first-come first-serve basis.

The number of single rooms are limited, and may be given to students with priorities.

Negative Tuberculosis test result is required for students who have applied for on-campus housing (blood test, skin test, x-rays are all acceptable).

**5-5. Courses**

[English-Taught Courses - Undergraduate](#)

[English-Taught Courses - Graduate](#)

Course list is updated Mid-January (Spring semester) and Mid-July (Fall semester).

To navigate through the past courses, please select 'Year/Semester' first and click 'search' (1st = Spring, 2nd = Fall semester). Select the [College], [Department/Major] of your preference, and click the [Search] button. You can also filter the result by course title, class time, keyword(s), instructor's name, etc.

**5-6. Useful Resources**

[Exchange Student Handbook](#)

[Ewha OIA Website](#)